

Room Block Specifications

Name of Event <i>For Wedding (Bride's last name first & then Groom's' last name)</i>	
Date (s) of Event	
Location of Event	
Hotel Type (high, medium low end)	
Room Rate Budget (this is a rate you would like to keep the room rates at or below)	
# of total Attendees (expected to attend event):	
Approximate number of attendees coming from out of town that will require rooms:	

Room Block: *Under each day please list the date and number of rooms you need each day. In order to qualify for group rates a minimum of 10 rooms must be contracted each night.*

Day	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon
Date									
# of rooms									

Additional Information:

Billing - Individual Expense	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reservation Method	<input type="checkbox"/> Individual Call-In <input type="checkbox"/> Rooming List
Contact Name: <i>(Please print)</i>	
Address for contract: <i>(Please print)</i>	
Contact phone and Email	
Additional Comments /or special needs - please list	

Please complete and email this form to:

pamela@avideventshawaii.com